

**Town of Beaverlodge**  
**Application for Business License**

**Name of Business** \_\_\_\_\_

**Mailing Address** \_\_\_\_\_

**Business Location** \_\_\_\_\_

**Type of Business** \_\_\_\_\_

**Describe in detail what your business will be doing** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Who is the contact person for this account?**

Last Name \_\_\_\_\_ First Name \_\_\_\_\_

Telephone Number - Business \_\_\_\_\_ Home \_\_\_\_\_ Cell \_\_\_\_\_

Fax Number \_\_\_\_\_ E-mail \_\_\_\_\_

**Name of Applicant** \_\_\_\_\_

Telephone Number (if different from above)

Business \_\_\_\_\_ Home \_\_\_\_\_ Cell \_\_\_\_\_

**Signature of Applicant** \_\_\_\_\_

**Note: Business Licenses are not prorated and are invoiced annually on January 1.**

The personal information on this form is collected under the authority of Section 33(c) of the Alberta Freedom of Information and Protection of Privacy Act, Section 642 of the Municipal Government Act and/or Section 63 of the Safety Codes Act. The information will be used to process your application(s) and your name and address of where the development/use is being proposed may be included on reports that are available to the public. If you have any questions on the collection and use of this information, please contact the Town of Beaverlodge C.A.O. at (780) 354-2201.

----- **OFFICE USE ONLY** -----

Application DENIED for the following reason(s):

\_\_\_\_\_

\_\_\_\_\_

**OR**

Application Issued on: \_\_\_\_\_ 20 \_\_\_\_\_

Receipt Number: \_\_\_\_\_

AUTHORIZED SIGNATURE: \_\_\_\_\_

Turn over for information regarding Business License Fees and conditions...

**BYLAW #802 – Revised Annex “A” – Business License Fees**

DESCRIPTION	RESIDENT	NON RESIDENT
All businesses, callings, trades with a tax base in the Town of Beaverlodge, other than the following trades:	\$25.00	\$50.00
Apartment Houses	\$25.00	
Amusement places – amount to be set by Council for each period allowed, provided such license be granted.	\$4.00 – \$200.00	
Christmas tree sales – per location	\$5.00	\$10.00
Circus – for show/day, depending on nature of circus	\$100.00	\$200.00
General contractor is any person(s), partnership(s) or corporation(s) who undertake(s) to direct or supervise sub-contractors to do, provide, or carry on within the corporate limits of the Town of Beaverlodge: trades or occupations relative to the construction industry.	\$25.00	\$50.00
Sub-contractor is any person, partnership or corporation who is under the direction of a general contractor, property owner, or person in possession of property, who undertakes to provide or carry out a trade or occupation relative to the construction industry within the corporate limits of the Town of Beaverlodge.	\$25.00	\$50.00
Hawker or peddler	\$50.00	\$20.00 per day \$200.00 per year
Slot Machine not owned by proprietor	\$10.00	\$50.00
	for 2 or more machines per business	
Seafood Vendors, Fresh Fruit Sales and Vegetable sales not produced locally	\$200.00 per year	\$200.00 per year

In the event a categorized business encompasses two or more of listed businesses, the license fee shall be the higher fee as set out in the schedule.

Alberta Government Services, Consumer Services Division administers and enforces legislation that requires provincial licensing and registration of certain types of businesses. The department licenses or registers the following types of businesses under the Fair Trading Act, Charitable Fund-raising Act, Cemeteries and Co-operative Associations Act:

- Auctions
- Cemeteries
- Cemetery Pre-Need Contract Sales
- Cemetery Pre-Need Contract Salesperson
- Cemetery Pre-Need Contract Sales License for Monument Businesses
- Cemetery Pre-Need Contract Salesperson for Monument Businesses
- Charitable organizations
- Collection agencies And collectors
- Co-operatives
- Direct Sellers
- Electricity marketing
- Employment agencies
- Fund-raising businesses
- Mausoleums
- Natural gas direct marketers
- Pre-paid contractors
- Retail home sales (mobile, modular and package homes)
- Travel clubs

For public inquiries contact: Alberta Government Services @ 1-877-427-4088 or [www.gov.ab.ca/gs](http://www.gov.ab.ca/gs).

Automotive business and sale persons also require licensing under the Fair Trading Act. Alberta Government Services has delegated this licensing authority to the Alberta Motor Vehicle Industry Council (AMVIC). For automotive licensing inquiries contact AMVIC at 1-877-979-8100 or to their web site [www.amvic.org](http://www.amvic.org).

The Town of Beaverlodge will not issue a business license for the above-mentioned types of businesses without written proof of license or registration through Alberta Government Services.